

Report Number: MIC-ASI221109

Audit Date : 14 Feb., 2022

This report is issued by Focus Technology Co., Ltd. (Made-in-China.com) and the supervising inspectorate (Bureau Veritas) to confirm that:

Company Name : TOHITA DEVELOPMENT CO., LTD.
珠海呦呦鹿鸣科技有限公司
Showroom : <https://tohitatoner.en.made-in-china.com>
Address : 4A08-2, No. 617, Huayu Road, Xiangzhou District, Zhuhai City,
Guangdong Province, China
Product : Toner Cartridge, Fuser Unit, Drum Unit, Printing Spare Part

has been on site audited for the Following Scope of Activity

1. General Information
2. Foreign Trade Capacity
3. Product Research & Development Capacity
4. Management System and Product Certification
5. Production Capacity & Quality Control
6. Working Environment
7. Energy Saving and Emission Reduction
8. Photos



General Comments:

TOHITA DEVELOPMENT CO., LTD. is a company with 10 employees; it was established in 2016, located in 4A08-2, No. 617, Huayu Road, Xiangzhou District, Zhuhai City, Guangdong Province, China. The workshop occupies an area of 500 square meters. The products have obtained CE certificates. They have successful foreign trading experience in America, Europe and Africa markets.

Zhangli

Sign for and on behalf of
Bureau Veritas

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SUPPLIER ASSESSMENT REPORT

Audited Company	TOHITA DEVELOPMENT CO., LTD. 珠海呦呦鹿鸣科技有限公司
Audited Site:	4A08-2, No. 617, Huayu Road, Xiangzhou District, Zhuhai City, Guangdong Province, China

Consigner of Assessment	Made-in-China.com			
Audit Type	<input checked="" type="checkbox"/> Initial Audit <input type="checkbox"/> Re-audit			
Audit Date	14 Feb., 2022	Verify Report		http://www.bvcerchina.cn
Auditor	Tony Lin	Reviewed by		Jessie Zhu

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Part A: General Information

Section 1: Company Overview

1.1 Legal Validity			
Does the company have a valid business license?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Others	Registration Number	91440400MA4UNMR33H
Year of established	19 Apr., 2016	Valid Date	Long Term Valid
Registered address	4A08-2, No. 617, Huayu Road, Xiangzhou District, Zhuhai City, Guangdong Province, China		
Actual address	4A08-2, No. 617, Huayu Road, Xiangzhou District, Zhuhai City, Guangdong Province, China		
Does the company in abnormal operation status list of industrial and commercial bureau?	No		
Registered capital	RMB 600000		
Name of legal representative	Mr. Shuming Ye		
Business scope	R & D of printing and copier consumables; Commercial wholesale, retail, self-supporting and agent import and export business of various commodities and technologies. (for projects subject to approval according to law, business activities can be carried out only after approval by relevant departments) Remark: Excluding production		
1.2 Basic Information			
Contact person	Mr. Shuming Ye		
Phone number	0086-13924320703	Fax number	N/A
URL/Web address	http://tohitatoner.en.made-in-china.com		
Company type	<input type="checkbox"/> Manufacturer <input type="checkbox"/> Trading Company <input checked="" type="checkbox"/> Combined <input type="checkbox"/> Group Corporation		
Type of ownership	<input checked="" type="checkbox"/> Limited Company <input type="checkbox"/> Public Company <input type="checkbox"/> Foreign joint venture <input type="checkbox"/> State-Owned <input type="checkbox"/> Private Owner <input type="checkbox"/> Wholly foreign-owned enterprises		
Associated company	No Associated Company		
Products manufactured / sold scope	Toner Cartridge, Fuser Unit, Drum Unit, Printing Spare Part		
1.3 Company Building Information			
According to:			
<input type="checkbox"/> Land certificate <input type="checkbox"/> Real estate certificate <input type="checkbox"/> Lease agreement <input checked="" type="checkbox"/> Observation Estimated on site			
The company area 500 square meters The land occupies Nil square meters. The offices occupy 150 square meters. The workshops occupy 350 square meters.			

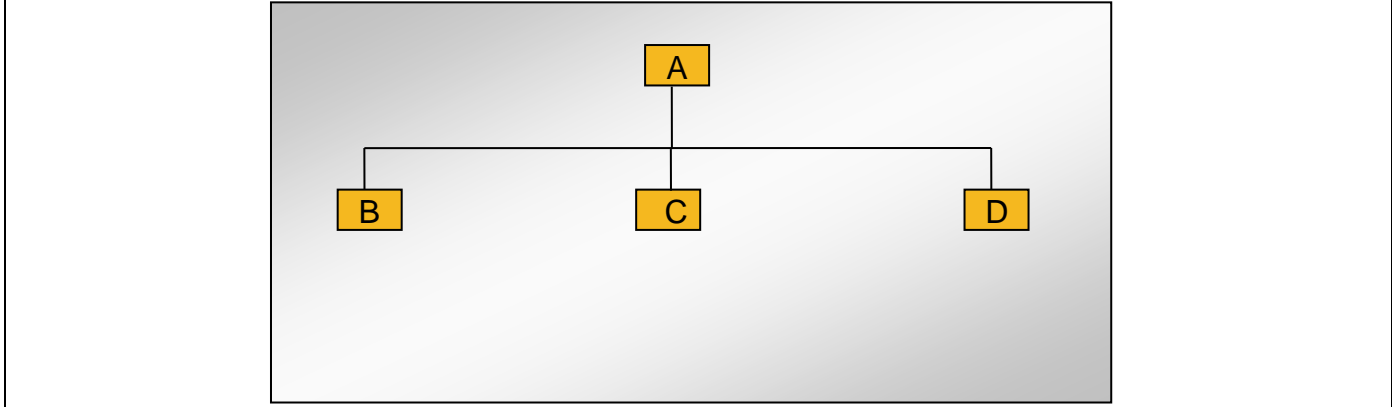
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Section 2: Human Resources

2.1 Company Chart



2.2 Explanation of Code and Employee Details

Code	Department	Number of employees
A	General Manager	1
B	Sales Department	3
C	Production Department	5
D	Development Department	1
Number in total:		10

2.3 Key Staff

Title	Full name	Education	Working experience for this trade / total experience
Confidential	Confidential	Confidential	Confidential

Remark: Above information of key staff was based on interview with company representative.



Part B: Foreign Trade Capacity

Section 1: Export Overall Situation

1.1 Export Overall Situation	
Does the company have a valid Import and Export license?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
The import and export enterprise code.	91440400MA4UNMR33H
The number of foreign trading staff with relevant trading experience.	<input checked="" type="checkbox"/> within 1 year 1 staff <input checked="" type="checkbox"/> 1-5 years 1 staff <input checked="" type="checkbox"/> 6-10 years 1 staff <input type="checkbox"/> over 10 years staff Total 3 staffs
The language freely used by foreign trade staff	<input checked="" type="checkbox"/> English <input checked="" type="checkbox"/> others: Japanese,
Annual revenue of previous year	Confidential
Annual export revenue of previous year	Confidential
Estimated export revenue for this year.	Confidential
Overseas agent / branch	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Nearest port	Zhuhai Port, Shenzhen Port, Guangzhou Port
Acceptable quotation terms	<input checked="" type="checkbox"/> FOB <input checked="" type="checkbox"/> CIF <input type="checkbox"/> CFR
Acceptable payment terms	<input type="checkbox"/> LC <input checked="" type="checkbox"/> T/T <input checked="" type="checkbox"/> D/P <input checked="" type="checkbox"/> PayPal <input checked="" type="checkbox"/> Western Union <input type="checkbox"/> Small-amount payment
Average lead time (Peak Season)	<input checked="" type="checkbox"/> within 15 workday <input type="checkbox"/> one month <input type="checkbox"/> 2-3 months <input type="checkbox"/> 4-6 months <input type="checkbox"/> 6-12 months <input type="checkbox"/> more time
Average lead time (Off Season)	<input checked="" type="checkbox"/> within 15 workday <input type="checkbox"/> one month <input type="checkbox"/> 2-3 months <input type="checkbox"/> 4-6 months <input type="checkbox"/> 6-12 months <input type="checkbox"/> more time

Section 2: Export Business Capacity

2.1 Market Distribution (please list top three areas)		
Market	Main Product	Main client
<input checked="" type="checkbox"/> South America	Toner Cartridge, Fuser Unit, Drum Unit, Printing Spare Part	Confidential
<input checked="" type="checkbox"/> Europe	Toner Cartridge, Fuser Unit, Drum Unit, Printing Spare Part	Confidential
<input checked="" type="checkbox"/> Africa	Toner Cartridge, Fuser Unit, Drum Unit, Printing Spare Part	Confidential

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Section 3: Supplier Management

3.1 Supplier Management		
Item	Content	Observations /Comments
1	Does the company establish and implement an effective suppliers' assessment procedure?	<input type="checkbox"/> Have the written procedures and followed records <input checked="" type="checkbox"/> Have the written procedures but no records <input type="checkbox"/> Have relevant records without written procedure <input type="checkbox"/> No written procedures or followed records <input type="checkbox"/> Other
2	Does the company have an updated list of approved suppliers?	<input type="checkbox"/> The approved suppliers list was updated in _____ <input checked="" type="checkbox"/> Have the written suppliers without approved signature or date. <input type="checkbox"/> Provided some suppliers names <input type="checkbox"/> No approved suppliers list <input type="checkbox"/> Other

Section 4: After-sales Service Capacity

4.1 After-sales Service Capacity		
Item	Content	Observations /Comments
1	Is there a procedure to conduct random product inspection after final packaging in place?	<input checked="" type="checkbox"/> Have clear standards and written inspection records <input type="checkbox"/> No written standards but had inspection reports <input type="checkbox"/> Have the procedures but no inspection records <input type="checkbox"/> It's not necessary to carry out the inspection <input type="checkbox"/> Other
2	Is there a clear procedure for handling customer complaints?	<input checked="" type="checkbox"/> Has the clear procedure and followed records <input type="checkbox"/> Has the procedure but no written records. <input type="checkbox"/> No written procedures or records. <input type="checkbox"/> Other
3	Can the finished/packaged product be traced by lot identification to the appropriate raw materials test reports?	<input type="checkbox"/> Have the procedures to trace the raw materials. <input checked="" type="checkbox"/> Can trace main materials <input type="checkbox"/> Can trace production date. <input type="checkbox"/> Can't trace products <input type="checkbox"/> Other
4	Are corrective & preventive actions mechanism established and implemented effectively (including the suppliers/ sub-contractors control, incoming inspection, process control, final inspection and customer complaint)?	<input type="checkbox"/> Has the clear procedure and followed records <input checked="" type="checkbox"/> Has the procedure but no written records. <input type="checkbox"/> No written procedures or records. <input type="checkbox"/> Other

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Part C: Product Research & Development Capacity

1.1 Product Research & Development Capacity	
The amount of R&D and relevant working experience.	<input type="checkbox"/> within 1year staff <input type="checkbox"/> 1-5 years staff <input checked="" type="checkbox"/> 6-10 years 1 staff <input type="checkbox"/> over 10 years staff Total 1 engineer
What is the main job responsibility for R&D engineers?	Develop The New Items. Develop The New Items.
Is there any relevant design input, output, review, verification and validation documentation available for auditor to review?	No. Only The Drawing Provided.
Is there any special software or instrument used by the R&D staffs during the design process of new products? If yes, please list the main software or instrument.	Yes. Software Used: Photoshop, AI. No Special Instrument.
Does the company have an effective design change control procedure in place?	No. Only The Drawing Provided.
Please list the patent certificates and qualification license.	N/A

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Part D: Management System and Product Certification

1.1 Management System and Product Certification	
Management system certification	<input checked="" type="checkbox"/> NIL
Product certification	<input checked="" type="checkbox"/> CE Certificate Name:CE NO.: HTT181213012L Product Name: Printer Cartridge Model: THD11023 Standard: EN 71-3:2013+A3:2018 Issued by: Shenzhen HTT Technology Co., Ltd. Issue Date: 05 Dec., 2018 <input type="checkbox"/> UL <input type="checkbox"/> CCC <input type="checkbox"/> RoHS <input type="checkbox"/> FCC <input type="checkbox"/> Others <input type="checkbox"/> NIL
Test reports for raw materials	<input type="checkbox"/> RoHS <input type="checkbox"/> Reach <input checked="" type="checkbox"/> Others Certificate Name:Test Report NO.: HTT181213012LR Product Name: Printer Cartridge Model: THD11023 Standard: Refer Below Certification Photo for Detail Scope: N/A Issued by: Shenzhen HTT Technology Co., Ltd. Issue Date: 05 Dec., 2018 <input type="checkbox"/> NIL








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Part E: Production Capacity & Quality Control

Section 1: Production Capacity

1.1 Production Workflow Chart					
	→		→		
Assembling		Quality Checking		Warehouse	
1.2 Products Situation (Top three Product Categories)					
Product	Price range	Min. order quantity	Top monthly output	Average monthly output	Total in 2021
 Toner Cartridge	Confidential	10 PCS	Confidential	Confidential	Confidential
 Fuser Unit	Confidential	10 PCS	Confidential	Confidential	Confidential
 Drum Unit	Confidential	10 PCS	Confidential	Confidential	Confidential
1.3 Main Facilities					
Picture	Facility name	Brand or Country/Region of origin	Target Value/machine*day	Quantity	
	Test Facility	China	Confidential	3	

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Section 2: Production Process Control

2.1 Production Process Control		
Item	Content	Observations /Comments
1	Product R&D capacity	<input type="checkbox"/> Own brand <input checked="" type="checkbox"/> ODM <input checked="" type="checkbox"/> OEM
2	Are the environmental conditions, such as tidiness and cleanliness being controlled and suitable for the operation performed?	<input type="checkbox"/> Very tidy <input checked="" type="checkbox"/> Normal <input type="checkbox"/> Need to improve <input type="checkbox"/> Very poor
3	Are the necessary items /documents provided at appropriate location and under control?	<input checked="" type="checkbox"/> Work Instructions /procedures <input type="checkbox"/> Workmanship standard /acceptance <input type="checkbox"/> Golden sample /Approval sample <input type="checkbox"/> Product picture <input type="checkbox"/> Verbal by workshop director
4	Are written instructions available for incoming material inspections /testing? Is the relevant record maintained?	<input checked="" type="checkbox"/> Has instructions and uniformly followed <input type="checkbox"/> Has instruction but no written records <input type="checkbox"/> Materials checked by storage staff
5	Are written inspections /testing instructions available for finished products? Is the relevant record maintained?	<input checked="" type="checkbox"/> Have instructions and uniformly followed <input type="checkbox"/> Have instruction but no written records <input type="checkbox"/> Finished product checked by packing staff
6	What type of inspection is used for finished products?	<input checked="" type="checkbox"/> Random inspection <input checked="" type="checkbox"/> Visual inspection <input checked="" type="checkbox"/> Function inspection <input checked="" type="checkbox"/> 100% inspection <input checked="" type="checkbox"/> Visual inspection <input checked="" type="checkbox"/> Function inspection
7	Are non-conforming units clearly marked/ segregated to prevent accidental dispatch?	<input checked="" type="checkbox"/> Marked and segregated <input type="checkbox"/> Segregated but not marked clearly <input type="checkbox"/> Not found on site
8	How are the non-conforming units handled?	<input checked="" type="checkbox"/> Repaired and re-inspection <input type="checkbox"/> Picked out <input type="checkbox"/> Used under control <input type="checkbox"/> Others

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Part G: Working Environment

Section 1: Working Environment

1.1 Welfare Benefits		
Item	Content	Observations /Comments
1	Does the company have effective procedures to verify the age of staff at the time of recruitment?	<input checked="" type="checkbox"/> Has written procedure and keeps adequate age documents of workers <input type="checkbox"/> Has written procedure but doesn't follow records <input type="checkbox"/> Hasn't written procedure or follows records
2	Do all workers sign employment contracts with the factory?	<input checked="" type="checkbox"/> All workers sign employment contracts <input type="checkbox"/> Some workers sign employment contracts <input type="checkbox"/> Only management staff sign employment contracts <input type="checkbox"/> No staff sign employment contracts
3	Is statutory contribution required for all employees' social insurance (e.g. health insurance, unemployment insurance, accident insurance etc.) paid for by the enterprise?	<input checked="" type="checkbox"/> All workers have social insurance. <input type="checkbox"/> Some workers have social insurance <input type="checkbox"/> Only management staffs have social insurance <input type="checkbox"/> No staff have social insurance
4	Does the company have a clear and effective policy on working hours, rest and vacations? If does, please list it.	<input checked="" type="checkbox"/> All staffs work kept to the policy <input type="checkbox"/> Most of the time it keeps to the policy except midseason. <input type="checkbox"/> Usually needs overtime. <input type="checkbox"/> No relevant records for working hours Describe the working hours: 09:00 -- 12:00, 13:30 -- 18:00, 2 Days Rest / Week
5	Does the company pay extra remunerations for all overtime work?	<input checked="" type="checkbox"/> For all overtime work. <input type="checkbox"/> For official holidays <input type="checkbox"/> For official holidays except weekend. <input type="checkbox"/> No extra remunerations for overtime.
6	Does the company have dormitories for staff? If yes, please describe the condition.	<input type="checkbox"/> Provide dormitories for all staff <input type="checkbox"/> Provide dormitories for workers <input type="checkbox"/> Provide dormitories for management staff <input checked="" type="checkbox"/> No dormitories were provided. Describe the condition: N/A
1.2 Labor Protection		
Item	Content	Observations /Comments
1	Are there uniforms for all staff in company?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other
2	Is the emergency medical supplies enough and easily used in workshop?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other
3	Does the company arrange health and safety training for new workers?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other
4	Do the workers have the appropriate protective equipment during operation in workshop? Such as gloves, masks.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Other

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5	Is there training needed and carried out for fire protection?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other
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Part H: Energy Saving and Emission Reduction

Section 1: Environmental Management

1.1 Environmental Management		
Item	Content	Observations /Comments
1	Environmental Management System	<input type="checkbox"/> ISO 14001 Certificate <input type="checkbox"/> Cleaner production management <input checked="" type="checkbox"/> NIL
2	Environmental Impact Assessment	<input type="checkbox"/> The Report of Environmental impact assessment is approved by EPA . <input checked="" type="checkbox"/> NIL
3	Check and Acceptance of Completed Constructive Projects	<input type="checkbox"/> The Report Completed Constructive Projects Inspection and Acceptance is approved. <input checked="" type="checkbox"/> NIL
4	"Three Simultaneity" for Environmental protection	<input type="checkbox"/> The Report of "Three Simultaneity" for Environmental protection Inspection and Acceptance is available. <input checked="" type="checkbox"/> NIL

Section 2: Water, Gas and Noise Control

2.1 Water, Gas and Noise Control		
Item	Content	Observations /Comments
1	Water-intaking	<input type="checkbox"/> Water-intaking license <input type="checkbox"/> No water-intaking license <input checked="" type="checkbox"/> No water taken from natural water body
2	Waste water	<input type="checkbox"/> Water-draining license or contract <input type="checkbox"/> Having carried out waste water treatment before draining <input type="checkbox"/> Having carried out waste water monitoring and the result of which being within the standard limit <input checked="" type="checkbox"/> No detail activities were found
3	Emission to air	<input type="checkbox"/> Air pollutant emission license <input type="checkbox"/> Having carried out air pollutant emission monitoring and the result of which being within the standard limit <input checked="" type="checkbox"/> No detail activities were found to reduce emission to air
4	Classification and Recycling for solid waste	<input type="checkbox"/> Having applied trash classification recycling <input type="checkbox"/> Having special warehouse for hazardous waste <input checked="" type="checkbox"/> No detail activities were found
5	Noise	<input type="checkbox"/> The company carried out noise monitoring and the result of which being within the standard limit one time per year <input checked="" type="checkbox"/> No detail activities were found

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Part J: Photos

Section 1: Photos of Documents

1.1 Photos of Documents	
<p>Description: Business License Combined with Organization Code Certificate, Tax Registration Certificate</p> 	<p>Description: Import and Export Enterprise Registration</p> 
<p>Description: CE Certification</p> 	<p>Description: Test Report</p> 

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Section 2: Photos of Company

2.1 Photos of Company and Product Sample

<p>Description: Company Gate</p>	<p>Description: Office</p>
	
<p>Description: Workshop</p>	<p>Description: Workshop</p>
	
<p>Description: Warehouse</p>	<p>Description: Test Facility</p>
	

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<p>Description: Product Sample</p> 	<p>Description: Product Sample</p> 
<p>Description: Product Sample</p> 	<p>Description: Product Sample</p> 

-- End of the Report --

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